

# Mohamed Amine HAFID

**Address:** 54 bis, Rue  
Bachir El Ibrahimi  
El Biar, ALGER  
ALGERIE

**Phone:** +213 (0) 560 005 560

**Email:** ahafid.bsa@gmail.com

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## CAREER OBJECTIVE

With over four years experience in architectural design, I have exceptional skills and experience in planning, detailing, designing and coordinating projects both in the public and private sectors. My excellent communication, public relations, problem-solving and leadership skills, combined with my deep knowledge of engineering and architectural codes, make me a highly valuable employee and team leader. I am looking to further my career with a professional firm with an environmentally sustainable focus.

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## EMPLOYMENT HISTORY

**July 2011- Present: S.A.R.L Clinique Les Sources**  
*Technical Director/Coordinator*

Algiers, Algeria

### Responsibilities

- Management and coordination of different services
- Manage Technical Requirements such as equipments, supplies, develop Forecasts and monitor maintenance of the Clinic.
- Coordinate schedules and workloads
- Organize schedules (operating block, catering, paramedical body rotation)

**January 2010 – June 2011: Freelancer**  
*Architect/Project Manager*

Algiers, Algeria

### Responsibilities

- Design and construction duplex housing in 'Ouled Fayet, Algiers' (promotion for Ecosiom)
- Direct the production of construction documents, drawings, and specifications.
- Organize client and team meetings.
- Generally act as the leading individual contributor and coordinator of design problem-solving
- Responsible for overseeing that all necessary testing is completed and subsequent information is reported
- Prepare information regarding design, specifications, materials and equipment
- Design and development of a collective housing  $S = 140m^2$
- Monitoring implementation and construction
- Project delivery

**June 2010 – December 2010: Freelancer**  
*Designer/Architect*

**Algiers, Algeria**

**Responsibilities**

- Design and construction Housing simplex El Mouradia (Golf)
- Design and development of a collective housing S = 150m<sup>2</sup>
- Provided technical expertise and guidance in preparation of efficient datasets, layouts, work statements, drawings and delivery schedules
- Built CAD drawings based on information provided by customers and engineers
- Monitoring implementation and construction
- Project delivery

**November 2008- March 2010: Architecture office RKA**  
*Architect and site monitoring*

**London, UK**

**Responsibilities**

- Design and development of architectural plans
- Design and development of management plans within
- Assisted in major strategic design and development assessment projects
- Liaising with the clients, contractors and builders and ensuring the smooth running of every day operations
- Monitoring and organization of work site
- The operation and conduct of the work site
- Writing different PV
- Project delivery

**August 2006- December 2006: S.A.R.L MOBIONE**  
*Architect / Manager of Deployment*

**Algiers, Algeria**

**Responsibilities**

- Drafting the charter needs
- Prospecting
- Validation space
- Helped to monitor the flow of development activities to ensure completion of architectural work for new construction projects
- Conducted research needed to complete architectural projects
- Built CAD drawings based on information provided by customers and engineers
- Provided technical expertise and guidance in preparation of efficient datasets, layouts, work statements, drawings and delivery schedules
- Estimate costs and schedules and other elements associated with construction projects. Develop design ideas and create design presentations.
- Design within management plans
- Monitoring and organization of work site
- Ensure the proper functioning and smooth running of the site works
- Project delivery

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## EDUCATION

2007	<b>The American Intercontinental University</b> Associate Degree in Arts (Interior Design)	<b>London, UK</b>
2006 – 2007	<b>Oxford Brookes University</b> English for University Studies (E.U.S Program) 1 <sup>st</sup> and 2 <sup>nd</sup> trimester	<b>London, UK</b>
2006	<b>EPAU (Polytechnic School of Architecture and Urbanism)</b> Bachelor's Degree in Architecture	<b>Algiers, Algeria</b>

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## TECHNICAL SKILLS

**Powerful user with Advanced Proficiency**

- AUTOCAD
- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- Microsoft Office Words
- Microsoft PowerPoint

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## PROFESSIONAL SKILLS

- Excellent communication skills, Verbal & Written
- Team Building & Leadership
- Flexibility in challenging environments
- Supervision experience
- Trainer experience
- Visionary, self-motivated, fast learner
- Excellent Leadership skills
- Pragmatic & results oriented
- Strategic vision & flexible
- Great Interpersonal skills
- Solid Work Ethics
- Meet Deadlines
- Excellent communication skills written and oral
- Problem solving
- Capacity to work under pressure
- Highly organized
- Details focused

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## LANGUAGES

- **Arabic:** Fluent
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  - **English:** Fluent
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